# AMENDED BY-LAWS OF MANHEIM SOCCER CLUB

#### PREAMBLE - SPIRIT OF THE FOUNDERS

To provide an organized recreational soccer program for the benefit of all participants. The athletic contests shall promote goodwill, provide a positive experience and meaningful participation for all registrants, competing in a relaxed atmosphere with emphasis on enjoyment of the game; and demonstrating the value of good sportsmanship and team play, while building confidence and self-esteem. The natural adult tendencies to impose their own expectations on the younger participates must be subordinated to the needs of the youth participants, in order to insure that a positive, organized and beneficial atmosphere is maintained. The well being and interests of the participants are always paramount.

## Article I

Said corporation/organization is organized exclusively for charitable, educational, religious or scientific purposes, within the meaning of Section 501 (c) (3) of the Internal Revenue Code (or corresponding section of any Federal Tax Code).

## Article II

No part of the net earnings of the corporation/organization shall inure to the benefit of, or be distributed to its members, trustees, directors, officers or other private persons, except that the corporation/organization shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of Section 501(c) (3) purposes. No substantial part of the activities of the corporation/organization shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the corporation/organization shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office.

Notwithstanding any other provision of these Articles, the corporation/organization shall not carry on any other activities not permitted to be carried on (a) by a corporation/organization exempt form Federal Income Tax under Section 501(c) (3) of the Internal Revenue Code (or corresponding section of any future Federal Tax Code) or (b) by a corporation/organization, contributions to which are deductible under Section 170(c) (2) of the internal Revenue Code (or corresponding section of any future Federal Tax Code).

In the event the MSC, Inc. become inviable, or shall choose to dissolve as a nonprofit corporation, the cash assets shall be distributed to non-profit entity or organization which has similar goals and objectives to those set forth in Article 2, and within the meaning of Section 501(c) (3) of the Internal Revenue Code, i.e. charitable, educational, religious or scientific or corresponding section of any future Federal Tax Code. Or shall be distributed to the Federal government, or to a state or local government for a public purpose. All equipment and non-cash assets shall be distributed first to any youth soccer program situated in Manheim Central School District. If no such program exists then the non-cash assets shall be distributed to the Manheim School District.

#### Article IV

The seasonal year is the period from August 1, to July 31, with the fall and spring playing seasons.

## Article V -OFFICER DUTIES FOR EXECUTIVE BOARD AND COORDINATORS

**President** -The President shall be the Chief Executive Officer, preside at all meetings, execute all documents of corporation, and be an ex-officio member of all committees. The President shall have the powers and duties of management typically vested in the office of the President.

**Vice-President** - The Vice-President shall act for and, as the President in the latter's absence.

**Secretary** -The Secretary shall keep the records and minutes of the meetings, give notices of the meetings and will keep a calendar of MSC Events.

**Treasurer** -The Treasurer shall have custody of all corporate funds and keep accurate records of all receipts and expenditures. Reports of all transactions shall be made to <u>The Board</u> at each meeting. Expenditures exceeding \$200.00 must be approved by <u>The Board</u> for distribution. The fiscal year will run from September 1 to August 31 of each year. The Treasurer shall prepare an annual budget for the Club prior to each fiscal year. The Treasurer will be bonded with the expenses paid by the MSC.

**Referee Coordinator** - The Referee Coordinator shall schedule Referees for all intramural games; see that all Referees are paid for their services, establish methods for evaluation of Referee performance, recommend fee schedules, develop Referee training and licensing clinics and notify Referees of any game schedule changes. All scheduling of game times and locations of matches must be provided to the Referee Coordinators. No person or entity has authority to assign any Referee to officiate any match except the Referee Coordinator. The MSC shall not sanction, pay a referee fee nor recognize the results of any soccer match which was officiated by someone other than the official assigned to the match by the Referee Coordinator.

**Auxiliary Chairperson** - Coordinates fund raising activities for the MSC, organizes the fund raising events, staffs a pool of volunteers, keeps accurate records of inventories and is responsible for the selection of the MSC Club Photographer.

**Field Manager** -The Field Manager is to assure that all fields are kept in playing shape and they are to be ready for game and practice session. Any expenditure necessary for field preparation must first be approved by the MSC President.

**Registrar** - Sees that all participants in the MSC are properly registered and affiliated with the EPYSA, organizes all registration times, collects registration fees, organizes team composition and reports to the Executive Board.

**Equipment/Uniform Coordinator** - Shall order and distribute all equipment/team uniforms and any other apparel needed for the MSC or LANCO teams after approval of the Executive Board. This shall consist of the equipment necessary for the team to be fielded. It shall include medical kits and re-supplying them through out the season, shall inventory equipment and see that is stored properly in the off-season.

**Field Coordinator** - Responsible for the scheduling of fields for games, practice times and tournaments.

**Publicity Coordinator** - Responsible for the publicity of MSC club events to the local media. Newsletters shall be sent to each "team" sponsor during and at the end of each season for information purposes.

LANCO Coordinator - Represent the MSC to the LANCO organization and refer all information to the MSC and LANCO coaches and teams. Sees that all LANCO teams are fielded and organized. The LANCO Coordinator shall report to the Executive Board each month with all information on clinics for coaches, players, referees, and the like, tournament registration and participation, audio visual aides and other matters which may effect the MSC and/or its participants, members, volunteers, etc. in any way. The LANCO Coordinator serves at the discretion of the MSC President.

**LCGSA Coordinator** - This person shall have the same duties as the LANCO Coordinator as such relate to the Lancaster County Girls Soccer Association (LCGSA).

#### Article VI

Members of the Executive Board shall be elected to two (2) year term beginning September 1, following their election at the Annual Meeting, but shall not hold this office for more than three (3) successive terms.

The President with at least two-thirds affirmative vote of the Executive Board shall appoint interim replacements to fill vacancies to the Executive Board.

A nominating committee will be appointed by the Board to present a slate of officers to be elected to the Executive Board at the August AGM.

### Article VII

An affirmative vote of 3/4 of all Executive Board members is necessary to vote any amendment to the By-Laws. Amendments to the By-Laws shall be presented to the Board for discussion at one regular meeting of the full Board. The Amendment shall then be voted on at the next meeting of the full Board.

A quorum has been established for general Executive Board meetings where at least 51% of all Executive Board members are present at a meeting. Once a quorum has been established a quorum shall continue regardless of how many Executive Board members leave the meeting.

#### Article VIII

The Executive Board has discretion and hence the authority to establish rules for participation of coaches, players, volunteers, spectators and referees in any game organized, scheduled or sanctioned by the MSC. Therefore, the Executive Board can determine what sanctions may be imposed for particular violations of said rules. The Codes of Conduct shall be made available to each coach, player, volunteer and referee. On or around the field of play, the Field Referee shall enforce any Rules of Conduct applicable to coaches, players or spectators.